

Community Supervision Standards Juvenile Justice Authority State of Kansas	CHAPTER: SERVICE AND PLACEMENT	STANDARD NO. CSS-04-104
	SUBJECT: NOTIFICATION OF PLACEMENT CHANGE	PAGE: 1 of 1
REFERENCES: KSA 38-2365 (b), Form CFS-4016, and JJA-0112		DATE ADOPTED: 7/1/06 DATE REVIEWED: 12/7/06

STANDARD: Written policy, procedure and practice permit placement transfer of court ordered custody juveniles from one out-of-home placement to another. Notification in writing to the sentencing court shall occur as soon as placement has been accomplished. CFS-4016 form shall be submitted to SRS following any placement change. When a juvenile has been court ordered out-of-home, the Community Supervision Agency shall not return the juvenile to the removal home without first notifying the court of the plan.

DISCUSSION: The Community Supervision Officer may transfer the juvenile to another foster home or other community residential facility without prior notice or court approval. However, the Community Supervision Officer should notify parent/guardian by phone as soon as possible following the placement, and submit written notices to SRS CFS-4016 form and to the parent/guardian JJA-0112 form.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies and their employees/contractors and juveniles under supervision. They are not intended to establish state created liberty interests for community supervision agencies or their employees/contractors, or supervised juveniles, or an independent duty owed by the Juvenile Justice Authority to community supervision agencies, or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.